CLARIFICATION TO THE E-TENDER DOCUMENTS FOR THE WORK OF "APPOINTMENT OF A CONTENT CREATION AGENCY ON A RETAINER-CUM-ITEM-RATE BASIS".

A pre-bid meeting was held on 19th Oct 2026 at 03.00 P.M. in the Conference Room, ESG, Panaji – Goa for the work of **"APPOINTMENT OF A CONTENT CREATION AGENCY ON A RETAINER-CUM-ITEM-RATE BASIS".** Attending the Pre-Bid meeting was optional.

During the meeting various queries were raised by the agencies that were present during the pre-bid meeting and the queries were submitted by the agencies in writing.

The clarifications to the queries as raised in the meeting are mentioned under Col. No 3.

Sr.No.	Query	Reply/Clarification
1	Details of the space where activity is to be conducted / Whether space around the unit will be available during community engagement events	The community engagement activity needs to be conducted inside the cafeteria space. If required ESG may allot additional space around cafeteria on case to case basis
2	Number and type of community engagement	Minimum 5 community engagement activities need to be executed by vendor
3	Dimensions of the cafeteria. (Ground + First + Kitchen)	Ground Floor: 108 Sq. Mtr. First Floor : 108 Sq. Mtr. Kitchen : 15 Sq. Mtrs.
4	Is kitchen space in operational condition or whether it is made as per FDA norms	The kitchen space is made to facilitate temporary cooking facility during events at Multiplex Complex. Hence the space is not as per FDA norms.

5	Can we propose the name of the cafeteria?	No.
6	Can we get support from ESG like 3 month rent relaxation or in promoting cafeteria?	No relaxation will be provided.
7	Can tenure be extended 5 yrs + 2 yrs?	No
8	Garbage pickup & Disposal	The arrangement of garbage pickup and disposal need to be made with Corporation of City of Panaji by the selected party.
9	Any minimum reserve price?	No
10	Any gas pipeline around the café?	No. Selected party can explore the possibilities.
11	Operational hours to be extended upto 1:00 am	May be permissible, Subject to approval from competent authorities in the further.
12	Hard drinks to be included for the café	May be permissible, Subject to approval from competent authorities in the further.
13	Security deposit for 6 months + Bank Guarantee for 3 months - any 1 should be applicable	There will not be any change in regards to security deposit & bank guarantee.
14	Car parking charges for the café customers should be free atleast for the first year.	No
15	Who will bear the cost for art & cultural engagement activities?	The selected vendor / party for cafeteria operations will have to curate, execute and bear the cost applicable to these community engagement activities
16	Can we get site plan & architectural plan	As it's a temporary structure, we do not have exact site plan / architectural plan for this structure
17	Need extension in Bid date for presentation to be extended to 15th nov 2026	No